



To: Executive Assistants
Hospital CEOs

From: Tom Hagen, Director Corporate Relations

Date: February 19, 2025

Re: KHA Administrative Professional Networking Roundtable Zoom Meeting
10:30 to 11:30 am
March 27, 2025

We're thrilled to announce another **KHA Administrative Professional Networking Roundtable** Zoom Meeting. Our aim is to connect even more executive assistants, fostering a dynamic exchange of best practices, brainstorming sessions and invaluable tips and tricks.

Our next virtual discussion is scheduled for Thursday, March 27, from 10:30 to 11:30 a.m. This won't be your typical webinar — active participation is key, and we encourage all participants to have their cameras on and audio ready to facilitate rich conversations. Please note that these discussions will not be recorded.

Please register at the link below if you're eager to collaborate actively with your peers. CEOs, we ask that you forward this on to your EA to invite them as well.

<https://us06web.zoom.us/meeting/register/pOzyr6LR6-X18fFacSvZg>

Once registered, a survey will be emailed to gather ideas and topics for discussion as a group. Start thinking about what you'd like to ask or share. We're excited to shape these discussions based on your input!

For any questions or further assistance, please don't hesitate to reach out to Tom Hagen at (785) 233-7436.

Let's make these virtual discussions as engaging and productive as our recent conference. I look forward to your participation!

Thank you,

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KHA Vision: Optimal Health for Kansans and Kansas Hospitals.

KHA Mission: To be the leading advocate and resource for members.

KHA recommends using Google Chrome for online registration.